5

10

15

20

25

## WHAT IS CLAIMED IS:

A voice recording and reproducing apparatus,
comprising:

conversion means for converting inputted voice signals into digitized voice data;

header information storage means for storing header information;

recording means for adding header information stored in said header information storage means to said voice data converted by said conversion means and for recording said voice data in voice data recording means; and

changing means for communicating with an external apparatus and for changing header information stored in said header information storage means based upon information sent from the external apparatus.

- 2. The apparatus according to claim 1, wherein said header information storage means is a rewritable nonvolatile storage medium; and
- said changing means rewrites header information stored in said header information storage means as header information sent from said external apparatus.
  - 3. The apparatus according to claim 1, wherein said recording means includes a voice file creation means for creating a voice file from said voice data and said header information.
    - 4. The apparatus according to claim 1, wherein

said changing means can change at least one of data identifying an user, data identifying a work type, data displayed on a display portion of the voice recording and reproducing apparatus and data concerning the data displayed on said display portion among said header information.

5. An information processing apparatus connectable to a voice recording and reproducing apparatus for digitizing and recording inputted voice signals in a recording medium, comprising:

inherent information acquisition means for acquiring the inherent information of said voice recording and reproducing apparatus; and

control means for carrying out controls in accordance with the inherent information acquired by said inherent information acquisition means so that at least one of the control program and the control data of said voice recording and reproducing apparatus may be changed.

6. The apparatus according to claim 5, wherein when recording inputted voice signals as digitized voice data, said voice recording and reproducing apparatus adds predetermined header information to said voice data; and

said control means carries out controls so that said header information recorded by said voice recording and reproducing apparatus may be changed.

20

15

5

10

25

5

10

15

20

25

- 7. The apparatus according to claim 6, wherein said control means can change at least one of data identifying an user, data identifying a work type, data displayed on the display portion of the voice recording and reproducing apparatus and data concerning the data displayed on said display portion among said header information.
- 8. A recording medium having recorded an information processing program, the information processing program comprising:

a processing program for causing a computer connectable to a voice recording and reproducing apparatus digitizing inputted voice signals and recording in a recording medium to acquire the inherent information of said voice recording and reproducing apparatus; and

a processing program for changing at least one of the control program and the control data of said voice recording and reproducing apparatus according to said inherent information.

9. The medium according to claim 8, wherein when recording inputted voice signals as digitized voice data, said voice recording and reproducing apparatus adds predetermined header information to said voice data; and

said information processing program includes a processing program for causing said computer to change

header information recorded by mean of said voice recording and reproducing apparatus according to said inherent information.